



International Conference “Taxation and Economic Growth in Latin America”

Brasilia, November 12 and 13, 2012

General Information

PLACE OF THE EVENT:

Escuela de Administración Fiscal (ESAF)
Rodovia DF 001 Km 27,4 Setor de Habitação Individual Sul
Lago Sul - Distrito Federal
CEP: 71.686-900 - Brasília - DF
Contact: Valeria Duque dos Santos (55.61) 3412-6532

WEB SITE OF THE EVENT

<http://www.imf.org/external/np/seminars/eng/2012/taxecon/index.htm>

LANGUAGES:

The conference will have simultaneous interpretation in Portuguese-Spanish-English.

LODGING:

Each participant is responsible for their own lodging and reservations.

Participants may stay at the hotel of their preference, but the organizing entity has offered two options for hotels from which transportation will be offered to and from the event.

To find more information on the suggested hotels, please contact Monica Alonso (malonso@ciat.org) or Décio Pialarissi (DPialarissi@imf.org) or see the attached folder on the site of the event.

Optionally you may stay at the rooms that the ESAF has made available in their installations.

Lodging at the ESAF:

- Cost of a room: R\$60.00 per night, per room (whether it be a single or a double).
- Cost of breakfast: aprox. R\$8.00 to R\$9.00 for complete breakfast.
- Internet: Wireless connection to the Internet is available
- Security box: There is no security box available.
- Personal use items: You will need to bring your own personal items such as soap, shampoo, hair dryer, etc., as these items are not provided by the ESAF.
- Clothes irons are not permitted in the rooms.

To make a reservation, contact Yara Carla Gil Silva Novis (Yara.Novis@receita.fazenda.gov.br).



TRANSPORTATION HOTEL-ESAF

The organizers of this event will provide transportation from the suggested hotels to the ESAF and viceversa.

TRANSPORTATION FROM/TO THE AIRPORT

Participants must get their own transportation from the airport–hotel–airport or airport–ESAF–airport. The cost is approximately R\$50.00 each way.

Note: Taxis only accept Brazil money, therefore it is recommended to exchange money in your country or at the first airport that you arrive at in Brazil. There is a Foreign Exchange in the International Airport of Brasilia that is open 24 hours.

ATTENTION TO CUSTOMS IN BRAZIL:

Customs checks luggage at the first port of entry, the first airport that you arrive into Brazil. Therefore, please make sure when you arrive in São Paulo or Rio de Janeiro to pick up your luggage as these need to go through Customs before going on the connecting flight. Many forget their luggage in these cities after having been told in their country of origin that their luggage would go through to their final destination, something that is not permitted by the Custom laws of Brazil.

FOOD

Lunch will be offered by the organizers of the event on both days. Participants are also invited to the reception at the end of the first day, in the ESAF.

ACCESS TO THE INTERNET

The ESAF will provide free wireless access to the Internet to the participants.

VISA

Before traveling, make check if you need a visa to enter the country. You will find a list of the countries that have an agreement with Brazil and therefore do not need a visa to enter:

<http://www.projectvisa.com/visainformation/Brazil>.

OTHER INFORMATION

- **Taxi:** The tourist can opt to take a taxi found with ease en the streets or call for the service of a radio-taxi. It is recommended that you give priority to the registered taxis at the airports and at the hotel parking area. It is not customary to give the driver a tip, but what is customary is to round up the total and to tell the driver to keep the change.
- **Tips:** The majority of the restaurants and bars include a service tax of 10% in the bill. It is customary to leave a little more if you considered the service satisfactory. When the service tax is not included in the bill, then a tip of 10-15% would be the rule.
- **Money:** The Brazilian form of money is the Real (R\$). Dollars and traveler's cheques can be exchanged with ease at the hotels, at the banks, or at travel agencies. The majority of



establishments accept credit cards. Banks are generally open from 10:00am to 4:00pm, Monday to Friday.

- Time zones and Telephone Calling Codes: The time zone in Brasilia is GMT -3 hours. The Telephone code for Brazil is 55 and the area code for Brasilia is 61.
- Climate: During the month of November the temperature oscillates between 19 °C and 26 °C with the possibility of rain. To see the weather forecast go to the following link: <http://www.tiempo.com/brasilvia.htm>.
- Voltage/electricity: Voltage in Brasilia is 220V. The electric plugs in Brazil generally are similar to the United States with either flat or round prongs (but not polarized); electrical outlets usually accept both types of plugs. Some plugs have a third prong (ground).
- Value-added tax (VAT): In Brazil, the VAT, like other taxes, is directly added to the final price of the purchase. There is no refund of these taxes for tourists.
- Obligatory vaccines: Yellow Fever (if you are coming from an endemic country) according to the Sanitary Caution Service of Brazil: **BOLIVIA; COLOMBIA; ECUADOR; FRENCH GUYANA; PANAMA, PERU, and VENEZUELA.**